

**Head of School: Mrs H Rigby BA Hons NPQH**



**The Telford  
Park School**

ENSURING EXCELLENCE

July 2020

Dear Parent/Carer,

Following our receipt of government guidance for the reopening of schools to all students for compulsory full time education from September, we can now share our detailed plans for welcoming all students, including our new year 7, for the new school year. These plans focus on minimising risk whilst providing a full educational experience for our young people.

Our risk assessment and information booklet has been approved by our trust and these documents can be found on our website. The plan has the following headings:

**1. Minimising risk**

This section outlines the essential measures (system of controls) that will be in place across the school to prevent and respond to infection.

**2. School operations**

Our actions and guidance regarding pupil travel and attendance, and other day to day activities.

**3. Curriculum, behaviour & pastoral support**

Outlines our curriculum expectations

**4. Assessment**

An update for pupils expecting to sit exams next year

**5. Contingency planning**

A brief outline of our plan should there be a local outbreak.

Our plans and risk assessment are very detailed, and staff will be receiving thorough training to ensure that it is effectively implemented. We will also be working carefully with parents, carers and our pupils to ensure that all our community adhere to the plan and comply fully with the government guidance.



**The Telford Park School**  
Grange Avenue, Stirchley, Telford, TF3 1FA

Further to this please note the following key information regarding the start of the new school year:

- We have set aside Wednesday 2<sup>nd</sup> September for our new year7 to be the only students in school, as their transition programme was so significantly affected in the summer term due to the COVID 19 pandemic.
- All other pupils will return on Thursday 3<sup>rd</sup> September.
- Pupils will be required to wear full school uniform as normal.
- A return to mandatory school attendance.
- In line with government guidance we will be operating a staggered day to minimise student mixing, so the school day will be slightly different for each year group as identified in the attached information booklet.

I would recommend that you take the time as a family to sit and read the attached information booklet to ensure your child has the best possible start in September.

Continued thanks for your ongoing support as we excitedly look forward welcoming all our pupils back to the Telford Park School in September.

Kind regards,

Mrs H Rigby

Head of School